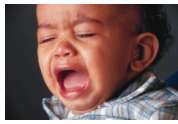


TUTOR – TUTOR OBSERVATION FORM

Purpose:

The purpose of this exercise is to experience a wide variety of tutoring styles and techniques. For the observed tutor, it is feedback on their tutoring style and techniques. The exercise is not meant to be an uncomfortable judging session of ones ability to do mathematics.



Instructions:

- Prior to starting, ask student permission to observe the tutoring session for tutor training purposes.
- Please try to be as invisible/silent as possible during your observation.
- You may want/need to observe more than one tutoring session to get a *meaty* enough session to observe.
- Some questions may not apply but some should so put “N/A” by those that don’t and write responses to those that do apply on the back of the form.
- Please write neat and organized responses *and justify a “Yes” or a “No” with complete sentences stating why...*
- Feel free to work with the tutor you observed to respond to the questions.

Area A: Assessing new tutoring sessions

1. How did the tutor evaluate the tutoring session based on class, level of difficulty, instructor, student and problem tutored?
2. Error analysis of problem: how did tutor identify errors and error propagation in tutee’s solution of the problem?
3. How did tutor compare and contrast the problem with previous problems successfully solved by the tutee?

Area B: Applying repertoire of techniques for addressing problems in tutoring sessions

1. Did tutor use tutees solution?
2. Did tutor pose a less difficult but analogous problem to see if the tutee could solve it on his/her own?
3. Did tutor use the problem being tutored to synthesize concepts being used?

Your Name:

Tutor’s Name:

Day (circle one): Mon Tue Wed Thu Fri Sun

Date of Observation (important!):

Start Time:

Session Length (minutes):

Student’s Class (circle one): 254 154 152 • 4 10
12 13 14 15 18 21 • 5A 5B 5C 6 7 • other__

Level of Difficulty of Problem (circle one):

Easy Average Hard Challenging Breathtaking

Instructor:

Student:

One of the problems tutored during session
(book/page/number):

4. Did tutor use problem to show how principles are applied?
5. Did tutor ask questions that clarify the problem?
6. Did tutor break problem down into smaller parts to solve? (this is called *problem analysis*)
7. Did tutor give techniques for organizing information?
8. Did tutor give techniques for displaying a clear solution?

Area C: Applying techniques for completing a tutoring session:

1. Did tutor recap the difficulties and errors discussed?
2. Did tutor point out similar problems that student could do to strengthen their understanding of what was discussed?

Write Responses on the back of this page

